



International  
School of **London**

# **Behaviour Policy 2018-2019**

# ISL London Behaviour Policy

## **Mission statement:**

The International School of London Group is a culturally diverse community which fosters a passion and enthusiasm for learning, through outstanding educational practices. Students' cultural and linguistic identities are valued and nurtured through our international curriculum and Mother Tongue programme. Our school develops the attitudes, skills and understanding needed for active and responsible contributions to both local and global communities.

At the International School of London, we believe in:

Empowering students to maximise their learning opportunities and to fulfil their potential.

Actively integrating cultural diversity in the curriculum.

Creating inclusive, vibrant and innovative learning communities.

Offering a diverse and extensive international programme that supports personal, social and professional growth.

## **Behaviour Policy**

Respectful and considerate behaviour is an essential element in the life of the school community. Learning can best take place in an environment which is safe, healthy, kind and free from prejudice, intimidation and fear. It is the duty of the school to promote positive behaviour, and to deal effectively with poor behaviour. The following policy statement seeks to outline the moral, legal and administrative framework in which the school will do this.

The School Behaviour Policy, and rewards and sanctions for individual behaviours, will have regard to the following principles:

1. We will at all times strive to promote learning and understanding as the central features of the school. 

2. We will strive to create a harmonious and kind community - free from prejudice, harassment and bullying.
3. We will ensure that we maintain a healthy, safe and pleasant environment. [L]  
[SEP]
4. We will strive to understand the effects of our actions on others; [L]  
[SEP]
5. We will promote and reward behaviour which leads to the fulfilment of these principles.
6. We will discourage and take action against behaviour which obstructs the fulfilment of these [L]  
[SEP]principles. [L]  
[SEP]
7. We will apply the policy consistently at any given time. [L]  
[SEP]
8. We will review the policy regularly and listen to the school community [L]  
[SEP]
9. We will use the policy to promote behaviours specified in the IB Learner Profile, with a particular emphasis on the following attributes; 'open-minded': 'caring': 'balanced' and 'reflective'.
10. The main aim of this policy is the promotion of positive behaviour; this aim is supported by the use of restorative measures for actions which we regard as constituting poor behaviour.

Appended to this policy statement are extracts from the Staff Handbook; the Parents' and Students Handbook, and documentation which is used in cases where reporting particular behaviours is deemed necessary. All such appendices are to be understood as forming part of this policy. There are also other specific policies, e.g. the Anti-Bullying Policy, which form part of our overall Behaviour Policy.

Our policy is informed by the behaviours outlined in the IB Learner Profile, which is also included in the appendix.

## **1. The Promotion of Learning and Understanding as the Central Features of the School.**

Behaviour which encourages learning and understanding will be promoted and – where worthy of such note – will be recorded. This may include such simple actions as praising a student for a particular piece of work and making this praise public, online feedback or a letter home. It may include the award of a commendation certificate for a particular achievement whether academic

or social e.g. an assignment of particular merit or an excellent punctuality record. Student work will be displayed wherever possible in order that we foster the spirit of academic achievement. The school recognises that positive rewards for such behaviour play an important role in limiting unwelcome behaviour. Such behaviour as inhibits the orderly conduct of classes and other learning environments will be actively discouraged and targeted restorative measures will be employed as necessary.

## **2. The Creation of a Harmonious and Kind Community - free from Prejudice, Harassment and Bullying.**

We will strive to create a community based on respect, kindness and tolerance. Behaviour which promotes this should be recognised and rewarded where possible. We also recognise that not all conflict is necessarily harmful e.g. a conflict of ideas may have beneficial consequences if conducted in a reflective and open-minded framework. There are, however, certain behaviours which cannot be accepted if we are to achieve a caring and harmonious school community;

- Expressions of racial, religious, sexual prejudice and other forms of harassment and stigmatisation are never acceptable.
- Bullying, in whatever form it takes, can never be accepted.

The school will make clear provision that students, parents and staff are aware of the limits of the school's tolerance of such behaviours, and of the possible consequences arising from such misconduct.

## **3. Ensuring that We Maintain a Healthy, Safe and Pleasant Environment.**

We recognise that it is necessary for a learning environment to be healthy, safe and pleasant. The behaviour of individuals and groups can promote such an environment. There are forms of behaviour that can lead to an unhealthy, unsafe and unpleasant environment. We will promote and reward the former, and discourage and take action against the latter. All members of the school community have responsibilities in this context.

## **4. Understanding the effects of our actions on others.**

The school will seek to promote the understanding of how our actions affect the lives of others. This principle applies not simply within the school community or during the school day, and the school will promote activities and behaviours which lead to a greater understanding of how our individual and collective behaviour can have a positive effect on the global as well as the local environment. Rewards, and restorative measures, need to be understood and justified with regard to this principle.

## **5. The Promotion of Behaviour which Leads to the fulfilment of these Principles.**

Active encouragement and recognition of positive behaviour is an important tool in achieving a community where positive and respectful behaviour is the accepted norm. The school will have in place an informal and formal system of rewards and incentives for good behaviour. Informal rewards may include such simple acts as reinforcement of positive behaviour in the classroom through oral commendation. Formal rewards may include commendation certificates for individuals or groups or the awarding of prestigious prizes for achievement or certain behaviours e.g. the International Global Citizen's Award. Our students will be made aware of how the IB learner profile directly relates to, and supports, behaviour in the School.

## **6. Discouragement of, and Action against, Behaviour which Obstructs the fulfilment of these Principles.**

The school will employ a range of specific restorative measures from oral reprimand to permanent exclusion from the school community where an individual has behaved in such a way as to contradict or obstruct the principles of behaviour outlined above. It is important that when action is taken against an individual on these grounds that the justification for such action is explained clearly to that individual and – if required – to the family or legal guardians of that individual. The range of sanctions available to school staff will be made clear to them. Staff should not exceed the range of sanctions which they are entitled to employ under the framework laid down by the Head of School and/or by statutory guidance and law. Under no circumstances will corporal punishment be administered at this school.

## **7. The Consistent Application of the Policy.**

Consistent application of this policy – and any rewards and sanctions consequent upon it - is vital to its effectiveness. Inconsistent practice leads to a lack of understanding of the policy and its particular manifestations, and to a justified sense of unfairness, when action is taken in one circumstance, but not in another, similar circumstance. To that end the school will endeavour to inform and explain its relevant policies and systems to all members of the school community. Channels of communication must be made available to enable such understanding to be achieved. These channels may include tutor groups, staff meetings and parent teacher meetings. The policy should be easily accessible to the school community.

In the management of behaviours which are incompatible with our expectations of student behaviour, the following ladder is provided to ensure a consistency of approach (see next page). All matters of student misbehaviour will be handled at the stage of the ladder that the school leaders involved decide is most appropriate.

Each matter of behaviour will be looked at according to its gravity - for example, a first offence by a student deemed as being 'higher level inappropriate behaviour', will automatically be dealt with at stage 3.

Similarly, the ladder is applied in the expectation that the student responds positively to the restorative measures, so that unsatisfactory behaviour is definitively resolved. Should this, however, not happen, an escalation to another, higher stage will be required.

If further pertinent information about a behavioural case comes to light *after* the relevant school leaders have already decided on a particular stage of the ladder, it will be necessary for them to review the stage applied, to ensure that the matter concerned has been dealt with appropriately and consistently. In such a case, the application of another stage of the ladder can be regarded as a likely outcome.

Stage	Behaviour	Outcomes	Who should be involved
1	<p><b>Low level inappropriate behaviours</b></p> <p>e.g. interrupting in class, ignoring minor instructions, thoughtlessness</p>	<p>Apply positive strategies to encourage appropriate behaviours in line with the school's ethos.</p> <p>e.g. restorative conversation to unpack/address root cause of</p>	<p>Teacher and Tutor. Head of Pastoral, Head of Student Welfare to be informed (as applicable to case in question),</p>
		<p>behaviour, reflective letter written by student, praise positive behaviour evidenced in school</p>	<p>and involved as/if necessary</p>

2	<p><b>Medium level inappropriate behaviours</b></p> <p>e.g. persistent disruptive behaviour deliberately creating a disturbance, unkind behaviour, inappropriate language</p>	<p>Apply positive strategies and restorative measures to encourage appropriate behaviours in line with school's ethos</p> <p>e.g. restorative conversation to unpack/address root cause of behaviour along with other measures. These include: tutor and Head of Pastoral/Head of Student Welfare (as applicable) to meet with parent and student about suitable restorative measure; use of conduct report and recording of incident/s in</p>	<p>Parents, Tutor, Head of Pastoral, Head of Student Welfare (as applicable to the particular case) Counsellor or SENCO if/as appropriate to the case.</p>
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		question; daily or weekly report (as appropriate); student-written behaviour commitment; restorative service to the community	
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3	<p><b>Higher level inappropriate behaviours</b></p> <p>e.g. serious challenge to authority, repeated refusal to do tasks, persistent harmful or offensive language, intentional physical harm to others, malicious allegations against others</p>	<p>Apply positive strategies and sanctions to encourage appropriate behaviours in line with school's ethos</p> <p>e.g. restorative conversation to unpack/address root cause of behaviour along with other measures. These include: behaviour contract in place with specific and tracked targets; Head of Pastoral/Head of Student Welfare (as applicable) and tutor to meet with parent and student about implementation of</p>	<p>Parents, Head of Pastoral, Tutor, Principals (as applicable to the particular case). Counsellor or SENCO if/as appropriate to the case.</p>
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		<p>restorative measure; daily or weekly report; restorative service to the community</p>	
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4	<p><b>Serious level inappropriate behaviours</b></p> <p>e.g. repeated challenge of authority, behaviour that puts others in danger, bringing substances or pornographic items into school</p>	<p>Involvement of outside agencies as needed</p> <p><b>Fixed-term exclusion,</b> supported by other measures  e.g. restorative conversation to unpack/address root cause of behaviour along with other measures. These include: behaviour contract in place with specific and tracked targets; Head of Pastoral/Head of Student Welfare (as applicable) and tutor to meet with parent and student about implementation of restorative measure; daily or weekly report;</p>	<p>Parents, Principals. Head of Pastoral, Head of Student Welfare (as applicable to the particular case). Counsellor or SENCO if/as appropriate to the case.</p>
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		<p>restorative service to the community. The Fixed Term Exclusion may take the form of an external, or internal, exclusion, depending on what the relevant ISL school leaders decides.</p> <p><b>Permanent exclusion,</b> which requires the student to leave ISL.</p>	
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## 8. Review of Policy

There will be a regular review of the policy and its specific manifestations.

If an unforeseen circumstance arises which requires the modification of or – more likely - addition to the policy, then it may be necessary to revisit the policy between the regular review cycle. Any such modifications or changes to the Policy will be communicated to the school community.

The Policy will be presented and explained to staff annually and comments noted for the Senior Management Team review.

The parent community will be invited to comment on the policy on a biennial basis – though there will always be provision for comment at any time via meetings of the Parent Teacher Association.

## Appendix 1: ISL Mission Statement

*Diversity – Passion – Identity – Understanding*

The International School of London Group is a culturally diverse community which fosters a passion and enthusiasm for learning, through outstanding educational practices. Students' cultural and linguistic identities are valued and nurtured through our international curriculum and Mother Tongue programme. Our school develops the attitudes, skills and understanding needed for active and responsible contributions to both local and global communities.

At the International School of London, we believe in:

- Empowering students to maximise their learning opportunities and to fulfil their potential
  - Actively integrating cultural diversity in the curriculum
  - Creating inclusive, vibrant and innovative learning communities
  - Offering a diverse and extensive international programme that supports personal, social and professional growth
- The ISL education philosophy is based on the following core values and applies to our students, teaching and administrative staff:

A commitment to the acquisition of knowledge and the achievement of personal potential  
The pursuit of excellence in all areas of activity and effort  
Respect of self and others including the recognition of the uniqueness of each individual  
Social and civic responsibility which seeks to explore and promote the common good and values, social justice, cultural diversity and the emotional and physical well-being of others. Concern and respect for the natural and cultural environment  
Treating all members of the school community with respect, honesty and integrity

## **IB Learner Profile**

**Inquirers.** They develop their natural curiosity. They acquire the skills necessary to conduct inquiry and research and show independence in learning. They actively enjoy learning and this love of learning will be sustained throughout their lives.

*University faculties regularly note IB students' passion for discovery.*

**Knowledgeable.** They explore concepts, ideas and issues that have local and global significance. In so doing, they acquire in depth knowledge and develop understanding across a broad and balanced range of disciplines.

*IB students are extraordinarily well prepared for the academic requirements of university coursework.*

**Thinkers.** They exercise initiative in applying thinking skills critically and creatively to recognize and approach complex problems, and make reasoned, ethical decisions.

*IB students contribute to discussions in a meaningful way. They do not shy away from challenging questions and, once they know the answer, follow up by asking “why?”*

**Communicators.** They understand and express ideas and information confidently and creatively in more than one language and in a variety of modes of communication. They work effectively and willingly in collaboration with others.

*IB students regularly deliver stimulating presentations and drive excellence in group assignments.*

**Principled.** They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. They take responsibility for their own actions and the consequences that accompany them.

*IB students are infused with the academic integrity that is a fundamental value of universities and colleges*

**Open-minded.** They understand and appreciate their own cultures and personal histories, and are open to the perspectives, values and traditions of other individuals and communities. They are accustomed to seeking and evaluating a range of points of view, and are willing to grow from the experience.

*IB students have a deep understanding of various cultures and views, bringing an appreciation of new views to both their academic study and their involvement in local and wider communities. Their international mindedness complements the missions of the best tertiary institutions.*

**Caring.** They show empathy, compassion and respect towards the needs and feelings of others. They have <sup>[1]</sup><sub>[SEP]</sub> a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.

*IB students tell us they bring this commitment to community and others to their activities and leadership roles at university and carry it throughout their lives.*

**Risk-takers.** They approach unfamiliar situations and uncertainty with courage and forethought, and have the independence of spirit to explore new roles, ideas and strategies. They are brave and articulate in defending their beliefs.

*IB students transition well to challenging university settings and show resilience and determination in their work. In academics, they have the confidence to approach new or unfamiliar subjects or material.*

**Balanced.** They understand the importance of intellectual, physical and emotional balance to achieve personal well-being for themselves and others.

*IB students are active participants in a wide range of aspects of campus life, as well as focusing on their academic development,*

**Reflective.** They give thoughtful consideration to their own learning and experience. They are able to assess and understand their strengths and limitations in order to support their learning and personal development.

*IB students have developed an ability to reflect on their learning and to articulate how they learnt. They have learned that critical reflection is an important academic and life skill.*